

TJSN Operating Procedure
Visitor Orientation - Handout

Purpose of TJSN: An all-volunteer support group that provides education, inspiration and motivation for job seekers.

General format: TJSN is a workshop on job search techniques during the first ½ hour, a networking break, and then an outside speaker on subjects of interest to job seekers. These sessions go from 9:00 am to 11:00 am. An additional session called Main Line is provided at 11:20 am for those interested in the spiritual side of the job search challenge.

We are guests of Covenant United Methodist Church, which operates a pre-school on the first floor. For safety reasons we are asked to enter the building through the right hand door facing Skeet Club Road (go up the stairs and we meet just past the kitchen area). We are also asked to park on the left side of the church; leaving the gravel and paved lots on the right for the pre-school parents. We want to avoid potential safety issues with extra cars and kids in the same area.

After newcomers have been for three sessions, they are placed on the Member's Roster so they can simply check their name off at each meeting they attend.

A \$5.00 donation is requested for the first 5 sessions. After a \$25 total donation, you become a lifetime TJSN member. Please contribute if you are able. Contribution is not required for participation.

Name Tags: We recommend that you include both your name and your specialty / interest on your nametag IN LARGE LETTERS so others may spot you easily. Nametag information should be written with a sharpie.

FIRST / LAST NAME

JOB INTEREST / SKILLS

TRIO Groups: TRIOs are sub-groups of the regular TJSN group, usually consisting of 3-8 members who meet weekly. These groups require more active participation and allow you to implement some of what you have learned at the regular TJSN meetings. TRIOs work to share leads, hone resumes, sharpen knowledge of yourself and your skills, and also sharpen your responses to interview questions. If you are interested in joining one of the TRIO groups in the area, please see the www.TJSN.net website for details on the various groups including meeting day / time, location and directions. If you need additional information about TRIO groups that is not found on the website, you may send inquiries – including your name, address, email, phone and specialty/interest – to Tye Martin at Tye.Martin2@gmail.com.

TJSN offers special discounted career change courses for those who are changing fields or need formal training in job search methodologies. Please see Glenn Wise for more information on the next session.

TJSN is a member of the Greensboro and High Point Chambers of Commerce and the Guilford Merchants Association. As a member of TJSN, a job seeker can attend the networking functions of these organizations as a paid member of our organization.

TJSN is a good place to start your networking experience. It is a fresh place to get out of the house and be around other job seekers who are more than willing to share any contacts or experiences to help you land a job as soon as possible. Many often become friends in the process.

You can find more information on the TJSN website at www.TJSN.net.

Please come back next week and become part of our effort to reach out and help each other land the next job.